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| **Applicant’s Full Name: ………………………………………………….………..** | **For Internal Use Only:**  **File No: BOE-SSE (MMQ)/ /** |
| **Section 8: Details of Practical Mining Experience** | |
| **Note:** This document forms part of the application form for a Site Senior Executive Notice (Mining and Quarrying Safety and Health Act 1999) | |

**Please read these instructions before completing the Work History Summary**

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| The Board of Examiners (the Board) requires minimum practical experience and a minimum requirement of involvement in surface mining or quarrying operations aligned with the Site Senior Executive Notice issued under the *Mining and Quarrying Safety and Health Act 1999*. In order for the Board to be assured you have work experience that is relevant to fulfil the requirements of the Site Senior Executive’s role, you are required to provide evidence verified by the Site Senior Executive who was appointed at the operation during the period against which you are claiming experience.  For those applying for a surface mine or quarry employing more than 10 persons, experience should include:  Five (5) years’ experience in mining or quarrying  At least two (2) years in a supervisory role  (or as determined by an Inspector of Mines given the nature and complexity of the operation): |

Holders of a Queensland First Class Mine Manager Certificate of Competency (Underground Metalliferous Mines) or Certified Practicing Quarry Managers are **not** required to complete the work history document.

It is important that you demonstrate you have rounded experience covering a number of aspects of modern surface mining or quarrying practices. It is your responsibility to identify gaps in your work history against the requirements set out by the Board.

Providing job titles alone is not acceptable evidence. Additional sheets may be attached if required. Information provided will be cross-checked and the provision of any fraudulent information may result in the application being rejected.

Note: The summary sheets require signature/verification of the tasks. If you are unable to obtain the relevant signatures or written verification for the work from previous employers, you may submit a statutory declaration explaining the circumstances and verifying that the information provided in your work summary is true and correct.

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| **For Departmental Use Only:** |
| **Practical Experience assessed by Chief Inspector of Mines / Deputy Chief Inspector / Regional Inspector**  *At least 5 years’ practical experience in mining or quarrying including 2 years in a supervisory role*  Approved  Not approved  Reviewed by Name: ……………………………………………… Signature: ………………………………………………… Date: …………………. |

| **Work History** | | | | | |
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| **Mining or quarrying experience** | **Date**  **From** | **Date**  **To** | **Length of time** | **Details of Experience (Include details of mine and employer)**  **Note: If experience has to be verified by more than one SSE, each much sign and provide contact details.** | **Name, contact number, and Signature of SSE (or similar position) verifying work history for each mine where you have worked** |
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| **Supervisory History** | | | | | |
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| **Supervisory experience** | **Date**  **From** | **Date**  **To** | **Length of time** | **Details of Experience (Include details of mine and employer)**  **Note: If experience has to be verified by more than one Underground Mine Manager or SSE, each much sign and provide contact details.** | **Name, contact number, and Signature of SSE (or similar position) verifying work history for each mine where you have worked** |
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